

## **COMPOSITION OF THE IQAC**

Chairperson : Head of the Institution	Dr. Jayasri Banerjee
A few senior administrative officers	Partha Mukherjee, Hemanta Maity
Three to eight teachers	Dr. Abdul Odud, Eman Banerjee, Suvrangsuh Sekhar Saha, Dr. Barendra Kumar Sinha, Mithu Bag, Devaprasad Das
One member from the Management	Santosh Kumar Das
One/two nominees from local society, students and alumni	Pralay Kumar Manna, Mohanlal Halder, Kanchan Chakraborty, Pranath Barui, Sudev Panja.
One/two nominees from Employers/ Industrials/ Stakeholders	Sankar Khanra, Haraprasad Das
One of the Senior teachers as the coordinator/Director of the IQAC	Devaprasad Das

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	GANGADHARPUR SIKSHAN MANDIR
1.2 Address Line 1	VILL + P.O. - GANGADHARPUR
Address Line 2	P.S. – PANCHLA, DIST. -- HOWRAH.
City/Town	HOWRAH
State	WEST BENGAL
Pin Code	711302
Institution e-mail address	gsmbed@hotmail.com
Contact Nos.	03214—251745, 9830252482, 9051722121
Name of the Head of the Institution:	DR. JAYASRI BANERJEE
Tel. No. with STD Code:	03214—251745
Mobile:	09433935237

Name of the IQAC Co-ordinator:

DEVAPRASAD DAS

Mobile:

9830319592

IQAC e-mail address:

gsmbd@hotmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) \_\_\_\_\_

1.3 . a) NAAC Executive Committee No. & Date :  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no is available in the right corner-bottom  
of your institution's Accreditation Certificate)

EC/58/A&A/25 & March 10, 2012

1.4 Website address:

www.gsmbd.org

Web-link of the AQAR:

[http://www.gsmbd.org/AQAR/NAAC IQAC Guidelines 2013 14.pdf](http://www.gsmbd.org/AQAR/NAAC_IQAC_Guidelines_2013_14.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.28	2012	5YEARS
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

20.05.2016

1.7 AQAR for the year (for example 2010-11)

2016 -- 17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR 10/04/2017 \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

WEST BENGAL UNIVERSITY OF TEACHRS  
 TRAINING EDUCATIONAL PLANNING AND  
 ADMINISTRATION (WBUTTEPA)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Self financing  
teachers training  
college

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

3

2.4 No. of Management representatives

3

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and  
community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Improvement of Library, Improvement of Laboratories Improvement of Faculty.	Students are benefited

\* Attach the Academic Calendar of the year as Annexure.

### ANNEXURE – I PROFILE OF ACADEMIC CALENDER

	Theory Class	Internship Programme	Holiday	Theory & Practical Final Examination	Distribution of Syllabus	Test Examination	Study Leave	EPC 1 Practical	EPC 2 Practical	Sharing Experience Internship	Spot Evaluation and semester Break	Admission of next Batch
Week 1												
Week 2												
Week 3												
Week 4												
Week 5												
Week 6												
Week 7												
Week 8												
Week 9												
Week 10												
Week 11												
Week 12												
Week 13												
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Week 42												
Week 43												
Week 44												
Week 45												
Week 46												
Week 47												
Week 48												
Week 49												
Week 50												
Week 51												
Week 52												

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Improvement of Library, Laboratories and faculty.



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	01		01	
PG Diploma				
Advanced Diploma				
Diploma	01		01	
Certificate				
Others				
<b>Total</b>	03		03	
Interdisciplinary				
Innovative				

√

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\*

*(On all aspects)*

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure:*

*Annexure 2*

## **ANALYSIS OF FEED BACK RECEIVED FROM STUDENTS**

- Mixed reactions are from students.
- They feel motivated while being taught the subjects of revised curriculum and syllabi which have been introduced in 2015 – 2016 session.
- Two years curriculum is somewhat boring them.
- But they are interested in hand-on-experience, community outreach programme assigned to them.
- Sometimes they are demotivated while same subject(s) is studied in different semester respectively.
- They appreciate semester evaluation and assessment system as there is the possibility of enhancing grade.
- Different aspects of newly introduced curriculum like value education, internship system, practicum based study, intensive approach are praised by them.
- So from the feedback given by the students and other stakeholders it can be summarized that the latest syllabi & curriculum have greater implications upon the learners.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabus is modernized, practical based, stress on internal evaluation, work on experience, outreach programme, Co-ordination between theory and practical.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	24	02	02	

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	02	02	00	02	00			10	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

01

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	01	01
Presented papers	01	02	02
Resource Persons	00	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power Point Presentation

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

00

00

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.ED	99		100			
M.ED	33		100			
D.El.ED	50		100			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :  
Through meeting, discussion and inspection.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	04
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	00	00	00
Technical Staff	02	00	00	05

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Proposal for setting up rural university where through research climate would be promoted.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	1.27 lac			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
 organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	02
Sponsoring agencies		SELF			SELF

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

01

NSS

Any other

02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Bed kits distribution
- Blood Donation Camp every year.
- Tree plantation
- Football Academy

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3758.50 sq. m.	1414 sq. m.	Loan & Donation	5172 sq.m.
Class rooms	660 sq.m.	149 sq.m.	DO	809 sq.m.
Laboratories	132 sq.m.	33 sq.m.	DO	165 sq.m.
Seminar Halls	168 sq.m.	00	DO	168 sq.m.
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.-- 0.32 Lac		
Others				

4.2 Computerization of administration and library

Fully Computerized.



4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3000	200000	2100	150000	5100	350000
Reference Books	1250	100000	250	25000	1500	175000
e-Books						
Journals	115	20000	47	10000	162	30000
e-Journals						
Digital Database	4365		2397		6762	
CD & Video	30		5		35	2000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others Library
Existing	20	14	01	01	01	01	01	01
Added	6	1	00	00	02	01	01	01
Total	26	15	01	01	03	02	02	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Availability of e-resources.
------------------------------

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.85
ii) Campus Infrastructure and facilities	3
iii) Equipments	0.38
iv) Others	0.3
<b>Total :</b>	<b>4.53</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through Proposal & monitoring for counseling of career guidance service.

#### 5.2 Efforts made by the institution for tracking the progression

Supervision

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	200	100		100 (D.El.Ed.)

(b) No. of students outside the state

(c) No. of international students

Men	No	%
	200	50

Women	No	%
	200	50

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
158	22	03	17	00	200	150	22	01		01	200

Demand ratio :- NIL

Dropout % -- 00%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Help Desk for guidance & counseling

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

Help Desk in college premises for doing this.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Help desk for women's grievance cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	1 lac
Financial support from government	05	10 thousand
Financial support from other sources	00	
Number of students who received International/ National recognitions	00	

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: only minor grievances were redressed by the own grievance cell

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To make educational hub in the backward, rural surroundings by initiating a university is the vision.  
The mission is to cater all round development among the intended learners.

6.2 Does the Institution has a management Information System

Yes, the institution has both manual & digitized/computerized information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Eager to make proposal to the concerned affiliating university regarding the periodical reform & revision of curriculum

6.3.2 Teaching and Learning

By organizing seminar discussion both formal & informal as and when situation demands.

6.3.3 Examination and Evaluation

University regulated system in this regard is followed

6.3.4 Research and Development

Faculty members, staff are encouraged to pursue research & other development activities and the institute is very supportive about this.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Existing infrastructure is maintained time to time for effective functioning & instrumentation is added as per necessity & demand.

6.3.6 Human Resource Management

Institute is vigilant to inculcate multi – dimensional skills of faculty member, staff, learners etc. & acts accordingly.

6.3.7 Faculty and Staff recruitment

Done as per NCTE and university norms as and when required.

6.3.8 Industry Interaction / Collaboration

Not in larger scale but it is in touch with local industries & small- scale rural industries.

6.3.9 Admission of Students

Done as per university norms & recommendation

6.4 Welfare schemes for

Teaching	✓
Non teaching	✓
Students	✓

6.5 Total corpus fund generated

Through student fees

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	✓
Administrative	No		Yes	✓

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For last couple of years the affiliating body has been reforming examination system like both external & internal assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Thinking so but not yet executed so far

6.11 Activities and support from the Alumni Association

Active participation of alumni association in different activities & programme like teachers' felicitation, blood donation, career counseling, annual function etc.

6.12 Activities and support from the Parent – Teacher Association

No such formal parent teacher association but they interact with each other regarding progression of study, enrichment of institution, future guidance etc.

6.13 Development programmes for support staff

A no. of programmes are regularly organised in association with support staff. They are allowed to do higher study and professional enrichment.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Whole campus is ecofriendly. Fencing is with plants & trees of fruits, flowers, vegetables. Two big ponds, playing fields are there. Surroundings are lush green.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Arranging a national level seminar on Teacher Education & Globalisation impacted a lot upon the students, teachers, management and staff of institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATR is being processed

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Inculcation of values like fellow- feeling, honesty, idealism among all stakeholders of institution.
- ii) Building of skilled persons in regard to innovative ideas, delivery, physically fit, emotionally sound, flexibility in rethinking feedback.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Every year tree plantation done.  
Awareness Campaign organized  
Supervision of nurturing seasonal plants, crops, fish, flowers, fruits etc.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Pollution free campus, hazardless surroundings conducive environment, supportive local culture & people, Enthusiastic learners, parents, stakeholders ideal & suitable for all-round development of personality.

## **8. Plans of institution for next year**

In – campus medical facility to be full-fledged, at present charitable eye-hospital, more involvement in technology-based learning. Yoga meditation to be continued. Research oriented teaching learning, process full-fledged stadium to be built, organising international level seminar.

Name DEVAPRASAD DAS

Name DR.JAYSRI BANERJEE



*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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